



## Notice of Annual General Meeting

Agenda for AGM to be held at Team Dorset HQ  
on Thursday 25<sup>th</sup> April 2024 at 7.30 pm.

1. To receive and approve the minutes of the last AGM, to consider matters arising
2. To receive, consider and, if approved, adopt the Annual Reports of the Chairperson, Secretary, and Secretaries of sub-committees of the Association.
3. To receive, consider and, if approved, adopt the Annual Report of the Treasurer and the Financial Statement of the Association as confirmed by the Auditor.
4. To appoint an Auditor.
5. To elect the President, the Officers and other post-holders as detailed in clauses (a), (b) and (c) of Rule #5. Nominations for such positions shall be submitted to the Secretary, in writing or by e-mail, not later than 21 days prior to the meeting.
6. To co-opt such other post-holders as may be required as listed in Rule #5 (e).

The positions on the Executive Committee, and the current holders are listed below. All positions are open and every affiliated Club is strongly encouraged to submit written nominations, to be received at or prior to the AGM.

### Current Postholders

President	Mike Furse
Chairman	Andy Howse (Joint with TDAN)
Vice Chair	Charlotte Phillips
Secretary / Assistant Secretary	Jemma and Hazel Bates (Joint with TDAN)
DCAA Treasurer	Richard Nunn
Officials Secretary	Hazel Bates

Road Running Secretary	Sarah Swift
Coaching Secretary and Development Officer	Vacant
Women's Team Manager (T&F)	Vacant
Women's Team Manager (X-C)	Sarah Swift
Men's Team Manager (T&F)	Vacant
Men's Team Manager (X-C)	Philip York
Team Manager Road	Sarah Swift
Sportshall Organiser	Lindsay Hole
Sportshall Team Manager	Robin James
Race Walking Secretary	Vacant
Schools Liaison	Gavin Rusling
Statistician	Mike Furse
Championships Secretary (T&F)	Hazel Bates, Juliet Dobson and Robin James
Championships Secretary (X-C)	Sarah Swift and Philip York
Welfare Officer	Allan Knott
Minute Secretary	Robin James (Joint with TDAN)

7. To elect as Life Vice-Presidents those persons who, on the recommendation of the Executive Committee, are judged to have rendered long and meritorious service to the County. Such Life Vice-Presidents shall be entitled to attend and vote at any subsequent General Meeting of the Association.
8. To receive nominations from affiliated Clubs (or bodies) of their representatives to serve on the Executive Committee in the ensuing year.

Current nominees

Bournemouth AC

Juliet Dobson and Robin James

Dorchester AC

Mike Furse

Poole AC

Bryan Murray and David Little

Poole Runners

Hadyn Morris and Charlotte Phillips

Weymouth SPH

Jan Westhenry and Pete Clarke

Wimborne AC

Glyn Davies

9. To transact such other business as has been properly notified by affiliated Clubs or bodies to the Secretary, in writing or by e-mail, by no later than 21 days prior to the meeting.
10. To transact such other business as may have been determined by the Executive Committee for inclusion in the agenda.
11. Date of Next AGM  
To be confirmed by Combined Committee in due course.

## Notes

The constitution states:

- A General Meeting of the Association shall be held annually not earlier than March 1<sup>st</sup> nor later than April 30<sup>th</sup>.
- The Secretary shall give affiliated Clubs, together with all members of the Executive elected in accordance with clauses (a), (b) and (c) of Rule #5, at least 14 days notice convening the General Meeting and giving the agenda of business to be conducted at such General Meeting.
- The President, or in their absence or at their wish, the Chairperson of the Executive, shall chair the General Meeting. In the absence of President, Chairperson and Vice-Chairperson, the Meeting shall be chaired by a person as agreed by the attendees.
- Each Club affiliated to the Association shall be entitled to send representatives as follows to any General Meeting, each of whom shall be entitled to vote:-
  - (i) Clubs paying the full subscription = 2 representatives.
  - (ii) Clubs paying the reduced subscription = 1 representative.
- The President, Officers and other Officials of the Association as per clauses (a), (b) and (c) of Rule #5 shall be entitled to attend and vote at any General Meeting, together with any Life Vice-Presidents elected in accordance with Rule #8 (f).
- Voting shall be confined to those present and entitled to vote and shall be by show of hands, unless a ballot is demanded by not less than five voting attendees. In the event of a tied vote, the Chair of the Meeting shall have a casting (extra) vote. In the event of a ballot being demanded the Meeting shall elect two members to supervise and count the votes cast and such members shall then report the result of the ballot to the Chair. No person shall have the right to use a proxy vote.
- A simple majority shall determine any matter except for a proposal for alteration of the Constitution. Such alteration requires agreement of at least two-thirds of those present and entitled to vote. (*Refer to Rule #15.*)
- No business shall be transacted at any General Meeting unless a quorum is present when the Meeting proceeds to business. The quorum shall be eight members present and entitled to vote.